



## Assistant Clinical Coordinator

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Lifeworks is currently hiring an Assistant Clinical Coordinator for our Prevocational and Life Skills Services, as well as our Supported Living Program. Working under the direct supervision of the Clinical Coordinator, you will be part of an interdisciplinary team of professionals who are expected to provide the highest caliber of care and support for consumers in their day programming. You will manage assessment procedures and goal development for a case load of consumers within the program. As the Assistant Clinical Coordinator, you will produce monthly ISP and BSP reports, updates data collections procedures, goal sheets, ISP and BSP trainings/forms and creates supplemental teaching materials and visuals. You will also assist with responsibility for ongoing training, supervision, retention and engagement of staff on the floor and in supervision.

### **Responsibilities Include**

- Utilize an evidenced-based preference assessment to determine consumer preference in a variety of vocational areas and experiences.
- Utilize evidenced-based assessment and direct observation to generate appropriate, meaningful and measurable ISP goals for consumers.
- Assist in designing and implementing applied behavior analysis programs, conducting functional behavior assessments and developing behavior intervention plans.
- Employ scientifically-validated behavior analytic teaching procedures within skill building programs.
- Provide behavior analytic interpretations of assessment results, design and supervise implementation of behavior analytic interventions.
- Set and achieve performance goals with consumers and the treatment team.
- Provide staff training and modeling through direct instruction and push-in sessions on the floor.
- Collaboration with the Clinical Coordinator in sister program(s) on shared cases, training, the Monarch Model and system modification and improvement.

### **Qualifications**

- Master's Degree in Applied Behavior Analysis, Psychology, Education or related field.
- BCBA or COBA preferred (Will consider candidates in pursuit of BCBA coursework under the supervision of a BCBA or COBA)
- Experience working with individuals with autism.
- Sensitivity in relating to persons of varying backgrounds and demonstrate ability to work with diverse groups of people possessing various strengths, aptitudes and abilities.
- Experience in designing and implementing applied behavior analysis programs, conducting functional behavior assessments and developing behavior intervention plans.

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